

TOWN OF PORTLAND BOARD MEETING

Portland Town Hall

Thursday, November 20, 2025

7:00 P.M.

I. Meeting called to order; Pledge of Allegiance

II. Verification of proper meeting notices

III. Approval of agenda

IV. Approval of minutes

-- October 16, 2025, monthly Town Board meeting

-- Oct

ober 28, 2025, Town Board 2026 budget work meeting

V. Public Input - Anyone who has not asked to be on the agenda but who wishes to address the Board may do so at this time. A time limit of 3 minutes will be granted each person, unless a Board motion authorizes more time. No official Board action, other than possible referral for further study, will be taken on any subject mentioned.

VI. Announcement of any operator's licenses or of any building, driveway, outdoor furnace, culvert, or land use permits issued or denied since the Board's October monthly meeting

VII. Unfinished Business

A. Discussion/Board recommendation regarding revised minor subdivision letter of intent filed on behalf of Ralph & Jean Finkler Irrevocable Trust (splitting off 10 acres from a parent parcel of 50.589 acres at N2007 Baker Road)

B. Continued discussion regarding county vs. Town zoning; action as appropriate

IX. New Business

A. Action on conditional use permit application submitted by Joshua Strauss to build a farm residence (with plans to also build farming structures in the future) in Section 36 along County Road G on tax parcel 036-0913-3624-001

B. Action on 2026 cemetery mowing proposal submitted by Kurt E. Keach LLC

C. Action to amend the Town of Portland's 2025 budget to reflect needed changes

in several budgeted expenditure categories

November 20, 2025 Town Board Agenda (Continued)

- IX. New Business (Continued)
 - D. Discussion/possible action to authorize needed Town tree cutting/brushing
 - E. Discussion/possible action on proposal(s) received for replacement of the town hall furnace
 - F. Review of recycling site fees; action to approve changes as needed
 - G. Determination of information to include in an insert with this year's tax bills
 - H. Identification of items for inclusion on the agenda for the Board's December monthly meeting
 - I. Establishment of date and time (December 18, 2025, at 7:00 P.M.?) for the Board's December monthly meeting at the Portland Town Hall
- X. Treasurer Benninger's presentation of both the Town's October 2025 financial report and the Town's current financials
- XI. Action to authorize payment of all November monthly bills
- XII. Review of Town correspondence received since the Board's October monthly meeting
- XIII. Board members' reports on 1) actions taken on behalf of the Town since the Board's October monthly meeting, 2) past/future Town activities, and/or 3) communications received. Such items will not be officially acted upon but might be referred to committee(s) and/or individuals for review or possible future action or requested to be placed on a future Board agenda
- XIV. Action to adjourn

Nancy L. Thompson, Clerk
November 15, 2025

