

TOWN OF PORTLAND BOARD MEETING

Portland Town Hall

Thursday, December 18, 2025

7:00 P.M.

- I. Meeting called to order; Pledge of Allegiance
- II. Verification of proper meeting notices
- III. Approval of agenda
- IV. Approval of minutes
 - November 18, 2025, Town budget hearing
 - November 18, 2025, Special Meeting of Town Electors
 - November 20, 2025, monthly Town Board meeting
- V. Public Input - Anyone who has not asked to be on the agenda but who wishes to address the Board may do so at this time. A time limit of 3 minutes will be granted each person, unless a Board motion authorizes more time. No official Board action, other than possible referral for further study, will be taken on any subject mentioned.
- VI. Announcement of any operator's licenses or of any building, driveway, outdoor furnace, culvert, or land use permits issued or denied since the Board's November monthly meeting
- VII. Unfinished Business
 - A. Discussion/Board recommendation regarding conditional use permit application submitted by Joshua Strauss to build a farm residence (with plans to also build farming structures in the future) in Section 36 along County Road G on tax parcel 036-0913-3624-001
 - B. Action on proposals received for replacement of the Town hall furnace
 - C. Continued discussion regarding county vs. Town zoning; action as deemed appropriate
- VIII. New Business
 - A. Adoption of final amendment(s), if needed, to the 2025 Town of Portland budget
 - B. Adoption of the 2026 Town of Portland budget

December 18, 2025 Town Board Agenda (Continued)

VIII. New Business (Continued)

- C. Appointment of Town of Portland election inspectors for 2026-2027
- D. Approval of salary increase for recycling site attendant effective January 1, 2026
- E. Identification of potential agenda items for the Board's January monthly meeting
- F. Establishment of date and time (January 15, 2026, at 7:00 P.M.?) for the Board's January monthly meeting at the Portland Town Hall
- X. Treasurer Benninger's presentation of both the Town's November 2025 financial report, the Town's current financials, and possible needed additional financial accounts/insurance
- XI. Action to authorize payment of all December bills
- XII . Review of Town correspondence received since the Board's November monthly meeting
- XIII. Board members' reports on 1) actions taken on behalf of the Town since the Board's November monthly meeting, 2) past/future Town activities, and/or 3) communications received. Such items will not be officially acted upon but might be referred to committee(s) and/or individuals for review or possible future action or requested to be placed on a future Board agenda
- XIV. Action to adjourn

Nancy L. Thompson, Clerk
December 13, 2025

